

## **Letter of Request For the Sacrament of Confirmation**

- If the candidate, together with his/her parents, has decided after the periods of invitation and formation that he/she desires to receive the Sacrament of Confirmation, they must make that request in writing.
- This letter must be **typed neatly**.
- Below is a sample letter of request.
- **Letter must be submitted by hand and in person to Fr. Richard before January 31<sup>st</sup>.**
- **REC candidates** can give it to him on Tuesday evening. He will be around visiting in January expecting letters.
- **St. Joseph School** candidates can give him the letters any time, especially during lunch. He plans to visit frequently in the month of January.

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### **Suggested format for letter** **SAMPLE ONLY**

(Date) \_\_\_\_\_

**Rev. Richard Supple, O.Carm.**  
**115 E. Fort Lee Road**  
**Bogota, NJ 07603**

**Dear Fr. Richard,**

**I, (Name) \_\_\_\_\_, a member of St. Joseph's Parish, am currently participating in the preparation process for Confirmation. I request the privilege of being confirmed into the Catholic Church because . . .** *(You write your reasons here. Explain why you want to be confirmed. Perhaps use examples from what you learned and experienced at the monthly sessions.)*

**Part of my preparation has been to be a good steward of my time and talents. I have shared my gifts ...** *(Describe your service project and describe how you felt about it.)*

**As a full member of the Church, I promise to strive to ...** *(Describe how you plan to continue participating in the Church after Confirmation. How do you plan to live the Catholic "Way of Life?")*

**I trust you will grant this request.**

**Respectfully,**

*(Your Name)* \_\_\_\_\_